

CLACKAMAS COMMUNITY COLLEGE

TABLE OF CONTENTS

SECTION I: INSTRUCTION

Transfer Education..... [303](#)

Academic Freedom. [IBB](#)

Academic Calendar. [IC](#)

Professional Career/ and Technical Education..... [IF](#)
 Approval of New Programs..... [IF-AR](#)

Activities, Athletics, Clubs & and Co-Curricular Programs..... [IGD](#)
 Student Publications. [IGDB](#)
 Student Clubs & and Organizations. [IGDG](#)
 Training Services/Continuing Ed/Alternative Education. [IGE](#)

Library. [IBD](#)
~~Electronic Information Resources~~Communication System Use. [IBGA](#)
~~Electronic Information Resources~~Communication System Use. [IBGA-AR](#)

Presentations on Campus..... [INC](#)
~~Pets on Campus~~Animals in College Facilities or on Campuses. [ING](#)

The following symbol is used on some policies:

** As used in this policy, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581-015-0005 (18).

Clackamas Community College Corrections

Section I: Instruction

February 27, 2012

303_____ – Transfer Education - Needs recoded; new changes: in first and second line after 'lower division' add *collegiate*; in second line between 'are' and 'transferable' delete 'fully'; in second sentence delete remaining of sentence that follows 'University System' ending the sentence; in last sentence delete 'will' between 'degrees' and 'have'

IF – Career/Technical Education - Change title to *Career and Technical Education*; in the first line of the first paragraph delete the slash between career and technical so it reads: *Career and technical*; make same change in the last line of same paragraph; following this second change replace 'work opportunities' with *career opportunities*

IGE – Training Services/Continuing Ed/Alternative Education - In first paragraph and in first sentence between 'noncredit courses' and 'at' add *and services*, then replace 'College' with *community college district* and finish by adding *to meet the needs of the community*; delete second and third sentences in same paragraph; items are numbered in our style guide rather than bullets.

IIBGA – Electronic Information Resources - Delete last sentence and replace with: *College administrative regulations contain guidelines establishing measures for the protection, access, responsibility and acceptable use of the College's electronic systems.*

Clackamas Community College Corrections

Section I: Instruction

November 16, 2011

303_____ – Transfer Education - In third line delete 'State System of Higher Education' and replace with *University System*; policy needs coded

IBB – Academic Freedom - In first line delete 'it is' before 'college'; capitalize College; delete 'policy' replace with *does*; delete 'to' before 'promote'; in second line delete 'to present' and add *encourages exploration of* then delete rest of paragraph that follows ...points of view... and end paragraph

IC – Academic Calendar - No change, keep original draft

IF – ~~Professional~~Career/Technical Education - Delete 'professional' in title and throughout when before 'career'; in second line delete 'entry-level'; add new second paragraph: *New programs will be approved in accordance with State Board of Education requirements. The College president and the vice president of instruction are delegated authority to sign program approval documents on behalf of the Board.;*

IF-AR – Approval of New Programs - Removed AR; language moved to policy IF

IGD – Activities, Athletics, Clubs &and Co-Curricular Programs - Removed policy(ies)

IGDB – Student Publications - Removed policy(ies)

IGDG – Student Clubs &and Organizations - Removed policy(ies)

IGE – Training Services/Continuing Ed/Alternative Education - In first sentence replace 'district' with *College*; in item 4 add *services* to end of item

IIBD – Library - No change, keep original draft

IIBGA – Electronic Information Resources - Change title to read: *Electronic Communication System Use*; delete first sentence; in original third sentence delete 'information' after 'Electronic' then add after '...this effort' the following: *and are to be used in a manner that supports the educational mission of the College*; in last line delete 'information resources' replace with *systems use*

IIBGA-AR – Electronic Information Resources - Retitle to *Electronic Communication System Use*; delete first paragraph

INC – Presentations on Campus - In first paragraph, last line delete 'an official representative' and replace with *vice presidents/president*

ING – ~~Pets on Campus~~Animals in College Facilities or on Campuses - Replace 'Pets' with *Animals* throughout; in title and body of policy

Clackamas Community College

Code: ~~303~~
Adopted: 4/09/08
Orig. Code(s): 303

Transfer Education

The ~~e~~College offers lower division classes for students who intend to transfer to four-year colleges. Lower division courses taken at ~~Clackamas Community~~the College are fully transferable to four-year institutions in the Oregon State System of Higher Education ~~University System~~, and most bachelor's degree programs can be completed with two additional years of study. All transfer degrees will have general education student learning outcomes.

END OF POLICY

Legal Reference(s):

ORS 341.290

Corrected 11/16/11; Corrected 2/27/12

Transfer Education - ~~303~~

Clackamas Community College

Code: **IBB**
Adopted: 2/08/06
Orig. Code(s): 306

Academic Freedom

As a public institution, it is ~~the~~ **the** ~~College policy does~~ **College policy does** not to promote any particular political or religious point of view, but rather to ~~present~~ **encourages exploration of** many points of view because the purpose of higher education is based on the pursuit of knowledge and truth, wherever they may be found.

END OF POLICY

Legal Reference(s):

[ORS 341.290\(2\)](#)

[ORS 336.477](#)

[OAR 589-008-0100\(1\)\(f\)](#)

U.S. CONST. amend. I; U.S. CONST. amend. XIV.

OR. CONST., art. I, § 8.

Clackamas Community College

Code: IC
Adopted: 1/11/06
Orig. Code(s): 415

Academic Calendar

The eCollege academic calendar, designed to provide the best learning opportunities for students, will be recommended by the President and approved by the Board of Education.

END OF POLICY

Legal Reference(s):

ORS 341.290(2)

Clackamas Community College

Code: **IF**
Adopted: 9/14/05
Orig. Code(s): 302

ProfessionalCareer/ and Technical Education

ProfessionalCareer/ and Technical education programs provide the student with the knowledge and skills necessary to prepare for entry-level employment in business and industry. This is accomplished through a combination of relevant technical and academic coursework. Some courses and programs provide incumbent employees with the skills upgrade necessary for certification and job advancement. Many programs lead to continued education at a four-year institution. Advisory committees help college departments plan programs and curriculum, ensuring currency and alignment with business and industry needs. College staff design professionalcareer/ and technical programs with workcareer opportunities in mind.

New programs will be approved in accordance with State Board of Education requirements. The College president and the vice president of instruction are delegated authority to sign program approval documents on behalf of the Board.

END OF POLICY

Legal Reference(s):

ORS 341.290(3)
ORS 341.425

OAR 589-006-0050
OAR 589-006-0100(1)
OAR 589-006-0150
OAR 589-006-0200
OAR 589-006-0300
OAR 589-006-0350
OAR 589-006-0400

OR DEP'T OF COMMUNITY COLLEGES AND WORKFORCE DEV., COMMUNITY COLLEGE HANDBOOK (2001).
DEPARTMENT OF COMMUNITY COLLEGE AND WORKFORCE DEVELOPMENT, ADULT CONTINUING EDUCATION CATALOG (2004).

Clackamas Community College

Code: IGD
Adopted: 1/11/06
Orig. Code(s): 417

D Activities, Athletics, Clubs &and Co=Curricular Programs

The Board believes that students should be encouraged to aspire to the highest level of their abilities. In support of this belief, opportunities outside the classroom are provided encouraging the student to become more aware of his/her needs, interests; and potentials as well as to gain experience in skills, democratic living, self-determination, cooperative endeavors, job opportunities; and leadership. A balanced program of activities, athletics, clubs and co-curricular programs are believed to be a necessary part of the College's comprehensive curriculum. These learning opportunities will be open to all students seeking to benefit from the experience.

END OF POLICY

Legal Reference(s):

ORS 341.290(2), (8)

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2006).

Clackamas Community College

Code: IGDB
Adopted: 4/09/08
Orig. Code(s): 405

D

Student Publications

The Board accepts the premise that student publications involve adherence to the journalistic ideals of professional standards. Freedom of the eCollege press becomes meaningful only when this press accepts certain responsibilities. Student Ppublications at the eCollege subscribes to the principles and aims stated in the Code of Ethics of the Society of Professional Journalists, Sigma Delta Chi.

END OF POLICY

E

Legal Reference(s):

ORS Chapter 341

L

E

T

E

Clackamas Community College

Code: IGDG
Adopted: 8/03/94
Orig. Code(s): 413

D

Student Clubs &and Organizations

Student clubs and organizations will adhere to established eCollege policies and procedures in handling their funds. There will be no off-campus accounts for student funds.

END OF POLICY

E

Legal Reference(s):

ORS 294.305 - 294.565
ORS 341.290(2)

L

E

T

E

Clackamas Community College

Code: IGE
Adopted: 1/11/06
Orig. Code(s): 304

Training Services/Continuing Ed/Alternative Education

The College offers a wide range of credit and non-credit courses and services at appropriate locations throughout the district ~~College community college district~~. These classes and programs are designed to meet the needs of special populations. The College encourages community partnerships that utilize resources cooperatively and efficiently.

Courses/services may include:

1. •Alternative Pprograms;
2. •Community Eeducation;
3. •Customized Ttraining &and Ddevelopment Sservices;
4. •Small Bbusiness Ddevelopment Ccenter services;
5. •Outreach.

END OF POLICY

Legal Reference(s):

ORS Chapter 341

Clackamas Community College

Code: **IIBD**

Adopted: 1/11/06

Orig. Code(s): 305

Library

The eCollege library provides information resources and services to support instructional programs. The library is an intellectual center ensuring equitable access to quality, cost-effective information resources in a variety of formats and technologies. Library staff assists students, staff and community patrons in finding, locating and evaluating information resources.

END OF POLICY

Legal Reference(s):ORS 332.385ORS 337.120OAR 581-022-1520



Code: IIBGA
Adopted: 2/14/96
Orig. Code(s): 721

Electronic Information Resources Communication System Use

(On Hold for IT review)

The electronic information resources at Clackamas Community College are to be used in a manner that supports the educational mission of the College. The College, by mission and policy, encourages learning, research, creativity, teaching; and the free exchange of ideas in a climate of openness and sharing. Electronic information technologies are an important set of tools in this effort and are to be used in a manner that supports the educational mission of the College. Guidelines establishing measures for the protection, access, responsibility and acceptable use of Clackamas Community College's electronic information resources systems use are contained in the College Administrative Regulations. College administrative regulations contain guidelines establishing measures for the protection, access, responsibility and acceptable use of the College's electronic systems.

END OF POLICY

Legal Reference(s):

- ORS 30.765
ORS 133.739
ORS 163.435
ORS 164.345
ORS 164.365
ORS 167.060
ORS 167.065
ORS 167.070
ORS 167.080
ORS 167.087
ORS 167.090
ORS 167.095
ORS Chapter 192
ORS 332.107
ORS 336.222
ORS 339.250
ORS 339.260
ORS 339.270
OAR 581-021-0050
OAR 581-021-0055
OAR 584-020-0040
OAR 584-020-0041

Children's Internet Protection Act, 47 U.S.C. Sections 254 (h) and (l); 47 CFR Section 54.520 (2001).
Copyrights, Title 17, as amended, United States Code; 19 CFR Part 133 (2000).
No Child Left Behind Act of 2001, P.L. 107-110, Title II, Section 2441.

Clackamas Community College

Code: **INC**
Adopted: 1/11/06
Orig. Code(s): 406

Presentations on Campus

As part of the academic atmosphere, sponsors are encouraged to schedule speakers and presentations on current issues. Speakers or presentations on campus are to be sponsored by a recognized college club, organization; or an official representative **vice presidents/president** of the College.

Presentations by individuals or groups on campus will not necessarily reflect the views of the Board of Education, staff or students. When controversial issues are presented, sponsors are encouraged to present opposing views.

END OF POLICY

Legal Reference(s):

ORS 341.290(2)

<h1>Clackamas Community College</h1>

Code: **ING**

Adopted: 6/06/06

Orig. Code(s): AR 717-009

~~Pets on Campus~~ **Animals in College Facilities or on Campuses**

Inside of Buildings

In the College's effort to maintain a safe and healthy environment for all building occupants, ~~pets~~ **animals** may not enter ~~College buildings~~ **facilities**. Animals utilized for classroom instruction may be brought into classrooms or buildings as part of standard college classroom instructional functions except for the following areas: Community Center cafeteria, the Bookstore and all of Randall Hall.

Service animals brought into the buildings for the purpose of training by trainers that do not require the services of the animal, or training that is not a part of college instructional function must receive permission from the facility reservations department at the time the activity is scheduled. This includes search and rescue, and personal safety training.

Outside of Buildings

~~Pets~~ **Animals** are required to be kept on a leash while on campus and under direct physical control of the owner. The College reserves the right to call Clackamas County Animal Control to remove animals not kept on a leash or those that pose a safety or health risk. Persons bringing ~~pets~~ **animals** on campus are responsible for the removal of all animal waste.

Events and activities that include animal participation must occur out-of-doors, and require prior approval from the facility reservations department. Activities open to the public that include animal participation may require the presence of hand-washing stations.

END OF POLICY

Legal Reference(s):

[ORS 336.067](#)

[ORS 346.620](#)

[OAR 581-053-0010](#)

[OAR 581-053-0015](#)

[OAR 581-053-0545\(4\)\(c\)\(V\)](#)

[OAR 581-053-0550\(5\)\(u\)](#)

Americans with Disabilities Act of 1990, 104 Stat. 327, 42 U.S.C. § 12101 et seq. (2006).
28 CFR §§ 35.104, 35.136 (2006).